

# Philadelphia Insurance Companies

One Bala Plaza, Suite 100, Bala Cynwyd, PA 19004

(610) 617-7900

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## SPECIAL EVENTS QUESTIONNAIRE

1. Description: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Date(s): \_\_\_\_\_

3. Time: \_\_\_\_\_

4. Number of participants: \_\_\_\_\_

5. Revenue generated: \_\_\_\_\_

6. Number of volunteers: \_\_\_\_\_

7. Swimming:     Yes     No

*If yes:*

Are lifeguards on duty?     Yes     No

Are they hired by our insured at place event is being held?

Are they lifeguard certified? \_\_\_\_\_ C.P.R. trained? \_\_\_\_\_

Certificate received by insured? \_\_\_\_\_

8. Is alcohol being served?     Yes     No

*If yes:*

Are bartenders hired by our insured at place event is being held?

Are they trained in T.I.P.P.S.?     Yes     No

How is the drinking limited \_\_\_\_\_

(for example, are tickets given out     Yes     No?)

Certificate received by insured?     Yes     No

9. Is a sporting activity being played?     Yes     No

*If yes:*

Which sport? \_\_\_\_\_

Are participants required to sign a waiver?     Yes     No

Do participants have to show proof of personal health insurance (participants are currently excluded under standard CGL)?     Yes     No

Are safeguards in place to prevent injury to spectators?     Yes     No

10. Organizations or agencies which will need to be named as Certificate Holder and/or Additional Insured including their interest in the event (such as City or County or building owner):

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Are you sure the Certificate holder needs to be named as an Additional Insured?

Yes     No

Do we need to provide a certificate of insurance?  Yes       No

If so, give date by which certificate must reach this organization \_\_\_\_\_

Address of certificate holder \_\_\_\_\_

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