

What changed on the SITMANA website

Information for groups and trusted servants · November 21, 2026

The website changes serve two purposes: help someone find a meeting on a phone, and make it easier for one trusted servant to pass work to the next. Some changes are already public. Others are available for groups to try before the area decides how to use them.

Finding a meeting on the public site

On the homepage, the first two actions are **Find a meeting** and the **helpline, 1-866-253-4988**. The towns we serve sit below the area name. Events, announcements and daily readings have their own links. Someone looking for help can act before reading the introduction.

Why the sunrise?

Members wanted to keep the sense of hope in the old mountain photograph. A small sunrise now sits above the words. The low roofline draws on Tamaqua's passenger station. Charcoal, warm ivory and copper carry through the site, and text sits on a solid background.

The homepage links are grouped by purpose. Announcements and Celebrations now use the same dark reading surface, including the space around the entries. The public pages were checked at phone and desktop widths.

Try it as a visitor

Open the meeting finder. Choose a day, find a meeting, and look for the printable meeting list. Could someone on your group's oldest phone do that comfortably? Bring any difficulty with the wording, contrast or tap targets back to the Web Chair.

One announcement, from group report to website

Open the area service workspace and choose a position. The group service representative (GSR) can choose their group by name. The sign-in beyond that menu opens a separate, password-protected practice site. Ask the facilitator for practice access and use fictional information.

1. **The GSR writes it once.** Choose Welcome Group (practice), open **Send my report**, and expand **Add a website announcement**. The example invitation was “Join us after the meeting for fellowship.” The GSR sends the report with that invitation.
2. **The Web Chair reviews the same words.** In a separate sign-in, open **Review website items**. Create the announcement draft and open its page preview. The invitation is already there. When it is ready, select **Publish announcement**.
3. **Read it as a visitor.** In the rehearsal, the practice announcements page showed the invitation exactly as offered. The rest of the group report stayed in the service workspace.

Between meetings and at the ASC

A group can use its own practice board for announcements and celebrations. Its assigned reporters can correct or withdraw a post. The area board gives trusted servants a place to ask for help or suggest agenda items during the month. Posting a suggestion leaves the decision with the body responsible for it.

In a mock area service committee (ASC) meeting, the Secretary prepared the packet, the Chair referred business back to groups, and the Secretary released the minutes. The GSR printed a one-page take-back report with the decision and the question for group conscience. Someone who uses paper can take part at both ends.

What a group or area can keep

Four WordPress tools can be installed separately or together. A group or area chooses which to use and which services to accept from a region. These examples were tested on pilot installations and illustrate what a body can do on its own site.

- **Meeting Directory.** A group can post one weekly meeting with its time, location or online joining details. The listing identifies who maintains it. If the group later connects to a BMLT meeting feed, the maintainer can match the two records to avoid a duplicate. Feed outages and disconnection were tested. The group’s own edits survived both.
- **Service Reports.** Choose Group to record standalone group business. A trusted servant can download a plain-text report containing the group name, meeting date and main report. The recipient can read it without an account.
- **Area Pages.** Put shared information such as approved announcements and celebrations on the area website. When connected to reporting, the Web Chair can review the wording the group has already offered.
- **Group Workspaces.** Keep group work together and choose what to share. A group’s local records remain with the group when it stops using a connection.

If the area changes hosts

In the shared-hosting pilot, an area-authorized site administrator downloaded a portable copy. It was restored on an independent host. The original reporter signed in there, reopened a private report, and the edited public page was present. The copy was checked for neighboring site addresses and regional and area database credentials. Those were excluded. The area still chooses its backup custodian, schedule and destination.

Handoff to the next trusted servant

Setting up service email. Open the phone setup tutorial on your phone. Ask a fellow member to scan the QR code with theirs. Let the tutorial play on their phone while you set up your mailbox on yours. The code opens instructions. Enter the mailbox password only on your own phone.

Files and paper. The practice workspace has position worksheets and printouts, shared area records, private group files, and a separate Treasury file area. In practice, the Secretary can file a released area copy and GSRs can download it. Treasury working files are limited to the two Treasury roles. Use fictional documents during the trial. The area Forms page also carries existing forms.

Where Elementor still fits

Eight public pages still use Elementor. An unpublished copy of the homepage uses fourteen standard WordPress blocks. An editor changed a heading, saved it, reopened it, and restored it using WordPress alone. That is a first step toward a Web Chair being able to run the whole site without a paid page builder.

The remaining work is to move the other pages and their tools, give the Web Chair ordinary controls for the menu, helpline, footer and colors, and test the whole site with both Elementor plugins switched off on a separate copy.

Three questions to take to group conscience

1. What can our group post directly, and what do we want to offer for the area website?
2. Which updates can happen during the month, and which decisions need a meeting or a return to groups?
3. Who should hold access to area and Treasury records, how long should we keep them, and who will test that the next servant can recover them?

These are local decisions. The practice settings give members something concrete to try and discuss. The area’s adopted policy and each group’s conscience guide how service is carried out.

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